INTRODUCTION

At Toongabbie Sports Club we can cater for any private event including seated dinners for up to 180 or more intimate gathering as small as 30.

We will make the process as simple as possible for you and your guests, with ample parking and post function facilities available on demand for you and your guests. Being a LOCAL club our pricing will be hard to beat as we seek to service our members and the broader local community. While we can be flexible with our menu's you will almost certainly find something that suits your needs.

Once you have booked your function each room has its' own large LED screen perfect for presentations or home movies direct from your laptop.

We can tentatively hold a booking for two (2) weeks while you confirm suitability, so there's nothing to lose while you make up your mind. Remember if you can't find what you're looking for in the menus and offers provided don't hesitate to ask for something that really suits your needs.

GENERAL DETAILS

All guests are required to sign into our venue with a valid form of Australian identification. No food is permitted to be brought into the venue unless approved where handling charges will apply. Minimum Catering Spend of $1,000 applies to Auditorium, Oakes and Alfresco Terrace on Friday/Saturdays, Wentworth Room attracts a $500 Minimum Catering Spend at all times, for exclusive use. *Celebratory cakes are permitted and attract cakeage charges as follows;

- $1.50 per person – self-service with napkins provided.
- $2.50 per person – we will cut, plate, and serve the cake back to you with cream and strawberry.

*Ice cream cakes or ice cream products are not permitted. Please note: Charges apply for additional services.

ROOMS

Our main auditorium space can be sectioned-off for small or large bookings depending on your requirements, offering your own private bar (service charges may apply), views of the clubs greens and adjacent restroom facilities. Smoking is not permitted in any of the clubs' indoor function spaces, however designated smoking areas are available.

- STANDARD ROOM HIRE IS 5 HOURS, WITH A WIDE VARIETY OF SETUPS AVAILABLE TO ACCOMMODATE YOUR NEEDS
- AUDITORIUM – FULL, UP TO 100 - 200 PEOPLE
- AUDITORIUM – MAIN, 80 TO 120 PEOPLE
- WENTWORTH ROOM – 30 PEOPLE
- OAKES ROOM – 50 PEOPLE
- ALFRESCO TERRACE – 75 PEOPLE

All standard room setups are completed as part of your booking and include access to available Audio Visual equipment. Note: No additional decorating services (that are not included in our catering packages) are provided.

TESTIMONIALS

"Just a quick thankyou to you and your staff for a job well done for my husband's 40th. Everyone had a great time, the room looked superb, and the food was delicious." J Abrahams.
"I want to congratulate the club and its staff on our recent sales conference. Everything went to plan, and the service was great. The barefoot bowls bonding session was enjoyed by all and really opened our lines of communication." B Jones

MAKING A BOOKING

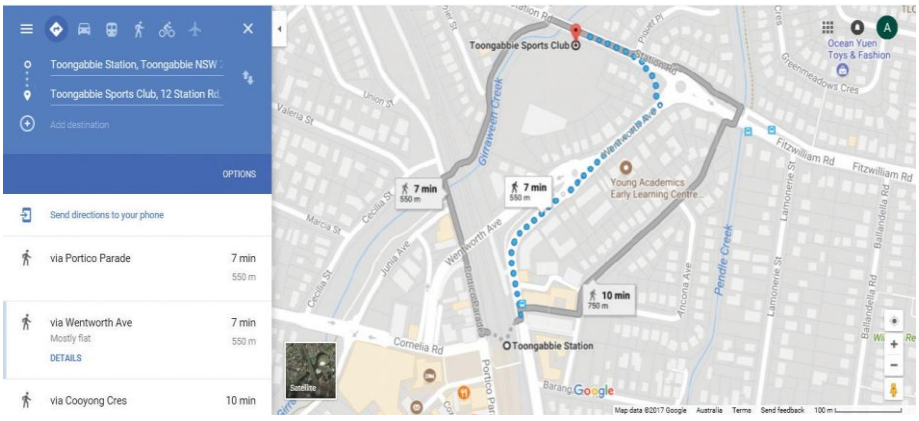
Booking is simple and we can tentatively hold a room for up to two (2) weeks without obligation. Your booking is confirmed on receipt of your deposit payment. Then you have until one (1) week prior to your event, to confirm numbers and make final payment, so plenty of time to chase those late RSVP's. In between you have ample time to select your preferred food and beverage options and can contact our staff as required to update your booking or get further information as required.

STEP BY STEP BOOKING INFORMATION

- SELECT AND TENTATIVELY BOOK YOUR DATE
- PAY YOUR ROOM HIRE TO CONFIRM & SECURE YOUR BOOKING
- SEND YOUR INVITATIONS
- SELECT YOUR FOOD AND BEVERAGE PREFERENCES
- ADVISE ANY SPECIAL REQUIREMENTS – DJ, DIETARIES, ETC
- SEVEN (7) DAYS PRIOR TO YOUR EVENT CONFIRM ALL DETAILS AND PAY FOR YOUR GUESTS
- ON THE DAY – SIT BACK AND ENJOY!

DIRECTIONS

Toongabbie Sports Club, 12 Station Street Toongabbie NSW 2146



Google Maps

CONTACT

For more information or to make a booking, please contact us at functions@toongabbiesportsclub.com.au or call on (p) 8602 3702 or visit www.toongabbiesportsclub.com.au/functions.

TOONGABBIE SPORTS CLUB



BEVERAGE PACKAGES

Of course, a key part of any celebration is likely to include beverages and we can cater to all needs including those seeking a fixed budget. You can choose whether;

All guests pay for their own drinks – at CLUB PRICES.

Specify what drinks your guests can have to a limit – at CLUB PRICES.

Select a fixed price package so there are no budget blowouts [1].

But if you just need to know what your up for we offer the following packages [2].

STANDARD BEVERAGE PACKAGE

INCLUDES TOOHEYS BRANDED TAP BEERS, HOUSE WINES & SOFT DRINK

2 HOUR DRINK PACKAGE

$35.00 PER PERSON

3 HOUR DRINK PACKAGE

$45.00 PER PERSON

4 HOUR DRINK PACKAGE

$59.00 PER PERSON

MID BEVERAGE PACKAGE

INCLUDES ALL PACKAGED & TAP BEERS, HOUSE WINES & SELECTED BOTTLED WINES, CHAMPAGNE & SOFT DRINK

2 HOUR DRINK PACKAGE

$40.00 PER PERSON

3 HOUR DRINK PACKAGE

$52.00 PER PERSON

4 HOUR DRINK **PACKAGE**

$68.00 PER PERSON

Please note the club takes it's responsible service of alcohol responsibilities seriously, and any patron exhibiting signs of intoxication may be refused service as required by law.

[1] Beverage packages are available for groups of +30pax when combined with buffet or set menu catering selections. All guests attending function are included in the package.

[2] The club at all times reserves the right to refuse any event access to these packages, equally it reserves the right to refuse service to any/all guests who are deemed to be intoxicated.

TOONGABBIE SPORTS CLUB

FUNCTION TERMS & CONDITIONS

FUNCTION DETAILS

The Organiser of the function must accept the following terms and conditions, and the additional details contained in the Club's "Function Agreement". These combined documents detail all aspects of the event. To ensure your function is a success, we require that all details are confirmed seven (7) working days prior to the function date.

CONFIRMATION OF BOOKING

No booking is confirmed until a Booking Deposit is received by Toongabbie Sports including the booking reference as provided. The club reserves the right to book any room that has not been confirmed. Payment of the Booking deposit is considered acceptance of these terms.

MINIMUM SPEND

All Friday, Saturday & Sunday bookings incur a minimum catering expenditure of $1,000. The club requires this to be paid consistent with the payment terms.

PAYMENT

The organiser is liable to pay all money due under this agreement. All function accounts must be paid in full, at least seven (7) days before the date of the function at which time final numbers are also required. All other costs including Bar Tabs are to be paid on conclusion of the function.

FINAL NUMBERS

The final number of guests is to be advised by the organiser seven (7) days prior to the event. This will determine the minimum charge for your event. Numbers may be increased only up to three (3) days prior to the function date to a maximum of 10%.

CANCELLATION

In the case of a cancellation of a room booking with less than twelve (12) weeks notice, 100% of the deposit is forfeit. In all other cases 50% of the deposit will be refunded. All cancellations must be submitted in writing, by post or email. If the club believes that a function will affect the operations of the Club, its security or reputation, it reserves the right to cancel the function at any time. If the club believes the organiser was deceptive or misleading when making the booking the club reserves the right to maintain the deposit.

PRICE VARIATION

Please note that all prices and menus quoted are subject to change, however final pricing/menus can be confirmed twelve(12) months in advance. For clarity if your booking is within 12 months the prices quoted will remain fixed, unless you seek to change the menu.

ROOM ALLOCATION & SET UP

The club retains the right to relocate your event at its own discretion based on variations in final numbers. Standard room setup is completed as part of your booking and includes access to available Audio Visual equipment. Testing of AV and any specific/special room set up requests will require a meeting with our Functions Coordinator to ensure needs can be met. *Note: Room decorating services (outside of what is included in our catering packages) is not included as part of room set up.*

ADDITIONAL REQUIREMENTS

Any additional requirements regarding access or deliveries are to be clearly advised seven (7) days clear of the event. While the club will seek to accommodate such requests, it will not be held liable for delivery charges, cancellation charges or any other charge a supplier organized by the client may seek to impose unless expressly agreed.

FOOD AND BEVERAGE

The club is the sole supplier of all food, beverage and consumables for any event held on premise. No Food or Beverage is to be supplied or removed from the club's premises during or at the conclusion of the function. Toongabbie Sports Club accepts no responsibility or liability for the safety, quality, or storage of any food items once they have been removed from the premises. The handling and storage of such items become the sole responsibility of the customer.

FUNCTION TERMS & CONDITIONS

MINORS (UNDER 18'S)

Minors (under 18) must remain in the reasonable company of an adult and are strictly prohibited from any consumption of alcohol, regardless of any guardian consent. The club will require any minor found to be in possession of alcohol, and their legal guardian, to leave the premises without exception. It is the organizers responsibility to notify their guests of this requirement. Serious breaches may result in immediate termination or shutdown of function with no refund or compensation applicable.

RESPONSIBLE SERVICE OF ALCOHOL POLICY

You may be asked to nominate a person within your group to be a liaison for management to approach in the event intoxication guidelines are not met. We reserve the right to refuse the supply of alcoholic beverages if we feel the client or guest appears to have over consumed, is under age and/or cannot provide proof of age, is believed to be affected by any prohibitive substance or is otherwise exhibiting poor and unruly behaviour. The Club's management reserves the right to refuse entry or remove any Function guest. Serious breaches may result in immediate termination or shutdown of function with no refund or compensation applicable.

SMOKING

Smoking is not permitted inside any areas of the club. Guests can use the club's designated smoking areas providing they have met the clubs entry requirements.

SAFETY

The organizer and their guests must always follow the instructions of club staff. Fire Exits must not be blocked by displays, stands, tables, or any other item. The use of candles, fire, pyrotechnics is expressly prohibited without the authorization of club staff. The club also retains the right to monitor and adjust noise levels from any audio source.

DAMAGES

The function organizer is responsible for all damages that might be sustained to the clubs property. The club will document (visually and otherwise) any damages sought for recovery and will engage its own contractors for repairs as deemed appropriate to return the club to it's former state. Recovery of all costs will be sought from the function organizer.

SECURITY

The club may stipulate at its own discretion the requirement for security at some events (particularly 18th & 21st Birthday Parties). The organizer will be advised of this requirement during the booking process and any associated costs.