



TOONGABBIE SPORTS & BOWLING CLUB (ABN 32 001 050 371)

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26 August 2019

Notice is hereby given that the

ANNUAL GENERAL MEETING OF TOONGABBIE SPORTS & BOWLING CLUB LIMITED ABN 32 001 050 371

Will be held at the premises of the Toongabbie Sports & Bowling Club located at 12 Station Road, Toongabbie on;

MONDAY 28 October 2019 at 7PM

THE BUSINESS OF THE MEETING IS;

- A. To confirm the Minutes of the 2018 Annual General Meeting held on 29 October 2018.
- B. To receive and consider the Reports of the Board.
- C. To receive and consider the Balance Sheet, Profit and Loss Account and the Report of the Auditor.
- D. To declare the result of the election of the seven Directors (if required).
- E. To deal with any Business of which due notice has been given.
- F. To allow the Members as a whole to ask questions about or make comment on the management of the club.

Members, please note the following:

- 1. All business, notices of motions and special resolutions to be dealt with at the Annual General Meeting must be in writing and handed to the General Manager by 5:00pm on Monday 16 September 2019 being 42days prior to the AGM.

Nominations for the Board of Directors

Nominations for election to the Board of Directors will open at 9AM on Monday 23 September 2019 and close at 9AM on Monday 30 September 2019.

Prospective candidates are advised that by law all Directors are required to complete mandatory training.

A Future Director Information Session will be held at Toongabbie Sports Club, 7PM on Monday 23 September 2019 to ensure you understand the role and responsibilities of directors. It is strongly encouraged that any prospective Directors attend this session or otherwise familiarise themselves with the obligations associated with being a Director of the club.

Signed,

Andrew Lauridsen

Chief Executive Officer, Toongabbie Sports & Bowling Club

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